

## January 24, 2012 Unapproved SMS Board Minutes

### Opening Prayer

- Denise Gardner

### Preliminary Reports

- Roll Call – All board members were present except Sean Pick. Mary Hawkins and Katrina Zepeda were also present.
- Approval of the Agenda – Lori Jerpbak motioned to approve the agenda, 2nd by Becky Berkley – motion carried.
- Approval of the “Last Minutes” – John Rohwer motioned to approve the minutes, 2nd by Heather Lenz – motion carried.
- Parental Participation – None

### Committee Reports

- SMS Site Leadership Team – Becky Berkley reported that the new attendance system has been fully implemented by all teachers. A staff development day based on the *Seven Habits* is planned for March 23.
- Building and Grounds – John Rohwer reported that the committee is pursuing painting locker rooms. A wireless bell system is being considered. Thermostats are needed in a couple of rooms that do not currently have them. Parents have expressed concerns about drop-off and pick-up congestion near the building as cars wait in high-traffic areas. Mary Hawkins will pursue a solution to address this safety issue.
- Long Range Planning – Becky Berkley reported that having school board minutes approved online will allow the school to quickly make the information accessible via the school’s website. Mary Hawkins has been “twittering.” Parents are invited to follow her and check the website for her latest comments. Marketing SMS’s pre-school in the parishes is a priority.
- Finance – TADS will be available to parents for payment of next year’s tuition. All-day kindergarden WILL NOT be delayed next year and will start at the beginning of the year. Extra staff will be employed at the beginning of the year to aid teachers in helping kindergarden students as they start school with a full day.

### Principal’s Report

- Enrollment – Enrollment is steady at 355 students. A goal of 360 students has been set for next year. 75-80 preschoolers is the target.
- Open House/Registration – The event will take place, Sunday, Jan. 29, 2012.
- Catholic Schools Week – Several events including service projects and a talent show are planned for the week. A highlight will be a Friday-night family event.
- Changes in Preschool/Kindergarten – Preschoolers may be dropped off with the SAC program at 7:30 AM where they will wait for pick up by their teacher. A 3-day option for 4-year-olds will be available next year. All-day kindergarden will be available next year starting at the beginning of the year.
- HyVee SMART Board – SMS has won it!

### Old Business

- TADS Tuition Collection Service – A fee of \$45 will be assessed to all families who submit a year’s tuition in more than two payments. The system can also be used to electronically store family information which would reduce the paperwork parents must submit when the year begins.

### New Business

- Board Policy Manual Updates – Mary Hawkins and Phil Clubb will review the manual for areas of possible revision. Father McGrath recommended looking at the constitution as well. Lori Jerpbak volunteered to help as needed.

### Closing Prayer

- Bill Dublin

Adjournment – A motion to adjourn the meeting was made by Becky Berkley, 2nd by Lori Jerpbak– motion carried.