

November 22, 2011 Approved SMS Board Minutes

Opening Prayer

- John Rohwer

Preliminary Reports

- Roll Call – All board members were present except Phil Clubb. Mary Hawkins and Katrina Zepeda were also present.
- Approval of the Agenda – Lori Jerpbak motioned to approve the agenda, 2nd by Becky Berkley – motion carried.
- Approval of the “Last Minutes” – Denise Gardner motioned to approve the minutes, 2nd by John Rohwer – motion carried.
- Parental Participation – None

Committee Reports

- SMS Site Leadership Team – Becky Berkley reported that implementation of the new attendance program is in progress and it should be completed in December.
- Building and Grounds – John Rohwer reported that the kitchen dishwasher has been brought up to code. Boiler release valves will be replaced and new boiler insulation is planned.
- Long Range Planning – Denise Gardner reported that feedback regarding the new website was passed on to Mary Hawkins. A letter requesting volunteers willing to mentor new families will be sent to families.

Principal’s Report

- Enrollment – At 355 students, enrollment is up two since last month.
- 2010 - 11 School Year Report – A publication is being planned. Various ways of sharing the information in the Owatonna community will be considered.
- Technology Committee – A committee is forming to plan for increased student and teacher access to technology.

Old Business

- TADS Tuition Collection Service – The school will continue to educate families about the advantages of TADS and will look for feedback from those who used it to apply for tuition assistance.

New Business

- Tuition increase recommendation – Heather Lenz reported that after considering a variety of tuition increases, the Finance Committee recommended a 3% increase for the 2012-2013 school year and a 1% increase in teacher pay. John Rohwer motioned to approve the 3% tuition increase and 1% increase in teacher pay, 2nd by Lori Jerpbak – motion carried.
- Class Size Policy (SP-4) – In order to avoid turning students away from SMS, an altered policy was proposed. In grades K-2, classes would be limited to 22 students, but 20 is the target class size. Classrooms will be limited to 24 students in grades 3-5 and 25 students in grades 6-8. A motion to approve the school’s new class size policy (SP-4), was made by Lori Jerpbak, 2nd by Becky Berkley – motion carried.

Closing Prayer

- Heather Lenz

Adjournment – A motion to adjourn the meeting was made by Becky Berkley, 2nd by John Rohwer – motion carried.